

NATIONAL SPORTING ORGANIZATIONS' ANNUAL DEVELOPMENT PLAN

- Each Organization is required to provide responses to all the questions below
- Reports should be submitted to the SDF on or before September 30
- Font size should be a minimum of 12 points

SECTION A

1) THE LEVEL OF ACHIEVEMENT

- a) What success has the sport (teams/athletes/Organization) achieved in the year just ended?
- b) How did the success described in 'A' compare to the target set for the same year?
- c) Will your sport qualify for the next Regional or World Championship?
- d) If no, what is required to accomplish this?

2) NATIONAL IMPACT

- a) There are 286 communities in Jamaica, in how many communities is your sport active?
- b) What is the potential for athletes playing the sport to obtain scholarships to local or overseas training institutions? If no, why?
- c) Are there opportunities for athletes obtaining jobs or developing careers through the playing of the sport?

3) LEVEL OF ADMINISTRATION & GOVERNANCE

- a) Is there an elected body in place?
- b) Are regular meetings being held? E.g monthly, quarterly, etc.
- c) Are Annual General Meetings (AGM) held?
- d) What is the male/female ratio of the executive body?
- e) What is the Association/Federation's year end?
- f) Are Audited accounts presented at AGMs and to the membership of the sport?
- g) Does the Association/Federation have a constitution? If yes, please provide a copy.
- h) Are you a registered organization at the Companies Office of Jamaica?

4) NUMBER OF PARTICIPANTS

Give detailed responses for the number of:

- a) Registered athletes throughout the island
- b) Registered clubs throughout the island
- c) Participating schools throughout the island
- d) Functional leagues in which the sport is being played

5) THE GROWTH POTENTIAL

What potential is there for the sport to grow in:

- a) Communities island-wide?
- b) Schools at the primary, secondary and tertiary levels

6) FUNDRAISING INITIATIVES

Give proof (fliers, tickets, etc.) of fundraising activities carried out in the preceding year

SECTION B

- a) What are the objectives/goals of the Association for the next year?
- b) Apart from financial, what other challenges do you foresee for next year?
- c) Is there any infrastructural needs being proposed? If yes, kindly give detailed information.

SECTION C

#	ACTIVITY	DATE	VENUE	TOTAL COST OF ACTIVITY	AMOUNT REQUESTED FROM THE SDF
1					
2					
3					
4					
5					
TOTALS					

SECTION D

Please provide the following:

- a) A detailed Budget for next year's activities
- b) The Calendar of Events for the upcoming year (for local, regional & international events)
- c) A list of the current Executive Officers, their positions and contact information
- d) Copies of last Audited and Current year Financial Statements
- e) A copy of the Association/Federation Charitable Declaration
- f) Do you have a website? If yes, please list the URL address?